



Please read these terms and conditions carefully before registering for this American Physician Institute for Advanced Professional Studies LLC (“API”) conference. By registering and/or participating in this conference, you signify that you accept the provisions of these Terms & Conditions and that you are entering into a legally binding agreement with **API**.

## WHAT'S INCLUDED IN YOUR COURSE REGISTRATION

- Attendance at live lecture conference
- Ongoing access to your personalized *API* account portal, which includes access to your active *API* courses, CME certificates, and community study group
- NEW *API* app for Android and iOS, allowing online and offline access to your conference lectures
- 12 month online access\* to this conference’s materials, including recorded lectures and course e-syllabus
- Option to extend online access at a reduced tuition rate
- NOT included with live conference: Hotel guest room, travel, and any other personal, non-conference expenses
- *AMA PRA Category 1 Credits™*, contingent upon completion of post-activity CME tests (The conference you purchased may also include additional board-approved MOC points or self-assessment credits)

\* Minimum Browser Requirements: In order to ensure secure access to our systems, you will need to connect with updated browser versions. Earlier browser versions may be restricted from access to our database. Here are the minimum browser versions: Safari (7 or higher), Internet Explorer (11 or higher), Firefox (27 or higher), Chrome (22 or higher), Opera (14 or higher), Android (5 or higher)

## DEFERRED BILLING

When choosing deferred billing, you are authorizing *API* to charge your credit card on file at a later date specified during registration. You may change your payment method or cancel your registration by contacting Customer Care at 877-225-8384 on or before the specified date. Any orders canceled after that date could be subject to a cancellation fee.

## CONFERENCE SCHEDULING

*API* makes every reasonable effort to adhere to its schedule of conferences. However, all *API* conferences are subject to rescheduling/change; *API* reserves the right to change conference locations, dates, faculty, and session schedules at its discretion as it deems necessary.

## CANCELLATION & TUITION REFUND POLICY

**All cancellations MUST be made by calling API at 877-225-8384.**

*API*'s policy differs based on time of cancellation:

- If you cancel your live conference registration up to 14 days before the live conference start date, you will receive a full refund of the live conference registration fee minus a \$200 cancellation fee. You may choose to convert your live conference to the online version and you will be refunded the difference in price without a cancellation fee.
- If you cancel your live conference registration less than 14 days before the live conference start date or you fail to attend the conference, NO refund will be provided. Instead, your registration will be converted to the online version. There will be no refund or credit for any difference in registration fee between the live conference and online version.



## 100+100 GUARANTEE TERMS & CONDITIONS

If, after purchasing and participating in a live conference with a "100+100" Guarantee, you find that the conference content has not met your expectations, 100% of your tuition payment plus \$100 will be refunded to you.

In activating the "100+100" Guarantee, you waive your claim to any AMA/PRA Continuing Medical Education (CME™) credit that may have been earned by attending. *API* does not guarantee delivery of CME credit to any client that chooses to activate the "100+100" Guarantee, regardless of time spent in attendance at the live version of said conferences.

The "100+100" Guarantee **does not** apply to any online course versions.

### ***Activating Your 100+100 Guarantee***

If you wish to activate your guarantee, you must notify an *API* staff member of your dissatisfaction with the conference **by the conclusion of the final day of the live conference**. All materials included with the conference must be returned prior to guarantee activation, including, but not limited to, relevant conference binders and handouts. Individuals who choose to activate the Conference Guarantee waive their right to attend additional lectures at the conference and are not guaranteed continued access to any online resources provided, including recorded lectures.

**Failure to adhere to these guarantee terms and conditions will result in your guarantee being null and void.**

## REFUND AND GUARANTEE PAYMENTS

Refund payments are made to the party that has tendered the original course payment (such as the applicable check payer, credit card holder and the like). Guarantee payments are made via check payable to the customer. *API* disclaims liability to any party for payments and credits made in accordance with this policy.

## LIMITED GUARANTEE

The applicable limited guarantees and warranties set forth above (including without limitation the specific terms, conditions and restrictions stated in the applicable guarantee/warranty above) are the only guarantees and warranties made by *API* to you in connection with the *API* product in which you are registering and/or participating under this Terms & Conditions Agreement and are made in lieu and instead of any other guarantees or warranties whatsoever, express or implied, in any other *API* materials or otherwise expressed or implied by law.

Except as expressly guaranteed under the applicable guarantee/warranty contained in this Terms & Conditions Agreement, *API* disclaims all other express or implied guarantees or warranties whatsoever as to any of its services, materials or products howsoever provided or sold by *API*, including without limitation, warranties of merchant ability or fitness for any particular purpose.

*API* hereby disclaims and you acknowledge and agree that *API* shall not in any event be liable whatsoever for any and all indirect, compensatory, consequential, special, incidental, punitive or exemplary damages arising for any reason or on any basis.

You acknowledge and agree that your only claims as to any guarantee and/or warranty made by or attributable to *API* are and shall be limited solely to the applicable guarantee and warranty contained in this Terms & Conditions Agreement, on the express terms and conditions set forth in this Terms & Conditions Agreement.



American Physician Institute  
for Advanced Professional Studies

# TERMS & CONDITIONS

100+ 100 Guaranteed Conferences

## COMMUNITY GUIDELINES

API supports an impassioned exchange of ideas and opinions in our online community. We encourage you to be respectful when posting or commenting. Any violations to the guidelines could result in termination of access to our Community study groups. For a complete list of these guidelines, read the **Community Do's and Don'ts** found on your API account portal.

## LICENSE AGREEMENT/COPYRIGHT

When you purchase an API product, you are licensing it for individual use only. Materials **may not be resold, distributed or shared in any way, nor used for group viewing, for example as part of Residency or Fellowship program didactic sessions.** Personal recording of audio or video is prohibited. Reproduction (electronic or otherwise) of any and all materials without the express written consent of API is strictly prohibited. In order to protect its intellectual property, API regularly polices online sellers (e.g., eBay, Amazon Marketplace) for unauthorized sales of its courses and related materials. API invests significantly in developing its content and diligently defends its trademarks and copyrights. Violation of this agreement can result in, but not limited to, termination of access to all course materials, even prior to the end of your subscription period.

## MISCELLANEOUS

### Limitation of Liability

API's liability shall not exceed the tuition paid for the course for which you are registered and that under no circumstances shall API be liable for any special, indirect, incidental, punitive or exemplary damages.

### Complete Agreement

These Terms & Conditions supersede any and all prior agreements and understandings, whether written or oral, between API and the registrant.

### Governing Law

These Terms & Conditions are governed by and construed under the laws of the State of Illinois. Jurisdiction and venue over the parties as to matters arising hereunder is vested in the state courts sitting in DuPage County, Illinois or federal courts with jurisdiction in DuPage County, Illinois.

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